



Walnut High School

National Blue Ribbon School

California Gold Ribbon School

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AMERICA'S TOP 100 SCHOOL

www.walnuths.net



AP EXIT POLICY

This process includes all stakeholders (student/teacher/parent/GLC), and is in accordance with Board Policy AR 5121 (b).

Classroom Teacher

If the teacher has a concern about a student's performance in the AP class:

- The teacher will contact the parent/guardian, student, and GLC to explain their observations and offer resources to assist the student
- The GLC will follow up with the student regarding communication from the teacher and offer additional resources to assist the student.
- Both the teacher and the GLC will monitor the student for a reasonable amount of time (two or more weeks)
- If improvement is not made, the teacher will initiate communication to request a parent meeting and CC the GLC
- The goal of the meeting will be to identify additional support systems for the student, and to discuss placement

Parent/Guardian and/or Student

If the parent/guardian or the student has a concern about a student's performance in class

- The student and/or parent guardian will initiate communication with the teacher and their GLC
- The teacher will follow up with the student/parent/guardian and the GLC regarding the concern and work with the GLC to offer resources to address the concern
- The student will take advantage of the resources given for a two to three-week period of time.
- The teacher will continue to communicate with the parent/guardian, student, and GLC regarding progress
- If a parent/guardian or student wishes to drop the AP class ***prior to the first progress report in a semester*** then they must have a meeting with the Administrative panel (teacher, GLC, Dean, and Assistant Principal)
 - completion of this meeting does not mean the drop will be granted.
 - The purpose of the meeting will be to acquire additional information and to provide additional support if necessary.
 - The Administrative panel will discuss the concern following the meeting and render a decision within 72 hours of the meeting
- If a parent/guardian or student wishes to drop an AP class ***after the first progress report***, they must do so **no later than one week after the first grading period ends** to avoid a Withdrawal/Pass (WP) on their transcript.
 - They will have a meeting with the Administrative panel (teacher, Dean, GLC, and Assistant Principal) a decision will be made within 24 hours.

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